e-Manifest

Monthly Webinar Series

January 25, 2023

Agenda

- Federal Advisory Committee (FACA) e-Manifest Advisory Board Updates
- e-Manifest Submission Updates
- Quick Sign Demo
- Q&A

FACA UPDATE 1: Recap of October 4-6, 2022, e-Manifest Advisory Board Public Meeting

- e-Manifest Advisory Board met for a two (2) day virtual public meeting on October 4-5, 2022.

- The meeting theme was "*Roadmap to 100% Electronic Manifest*".

- All meeting background materials are currently available in the public docket at www.regulations.gov under docket no. EPA-HQ-OLEM-2022-0611.

- **The final meeting minutes are now available in the public docket**. The meeting minutes constitute the e-Manifest Advisory Board's advice provided to EPA during the public meeting.

- Next step: the Agency is currently in the process of reviewing the Boards recommendations. The Agency will be publishing an official set of responses to each of the Board's recommendation sometime soon.

FACA UPDATE 2: Membership update to e-*Manifest* e-Manifest Advisory Board

- Departing member of the e-Manifest Advisory Board, State Representative Member, Stacy Sinclair, EdD, formerly of the Los Angeles County Metropolitan Transportation Authority (LA Metro); Accepted a position in private industry.

- To fill this vacancy, EPA Administrator Michael Regan, recently appointed alternate member, Mr Jason Hawksford, Environmental Specialist with the Minnesota Pollution Control Agency (MPCA), to serve as State Representative Member of the e-Manifest Advisory Board.

FACA UPDATE 3: Next e-Manifest Advisory Board public meeting is February 28 – March 2, 2023
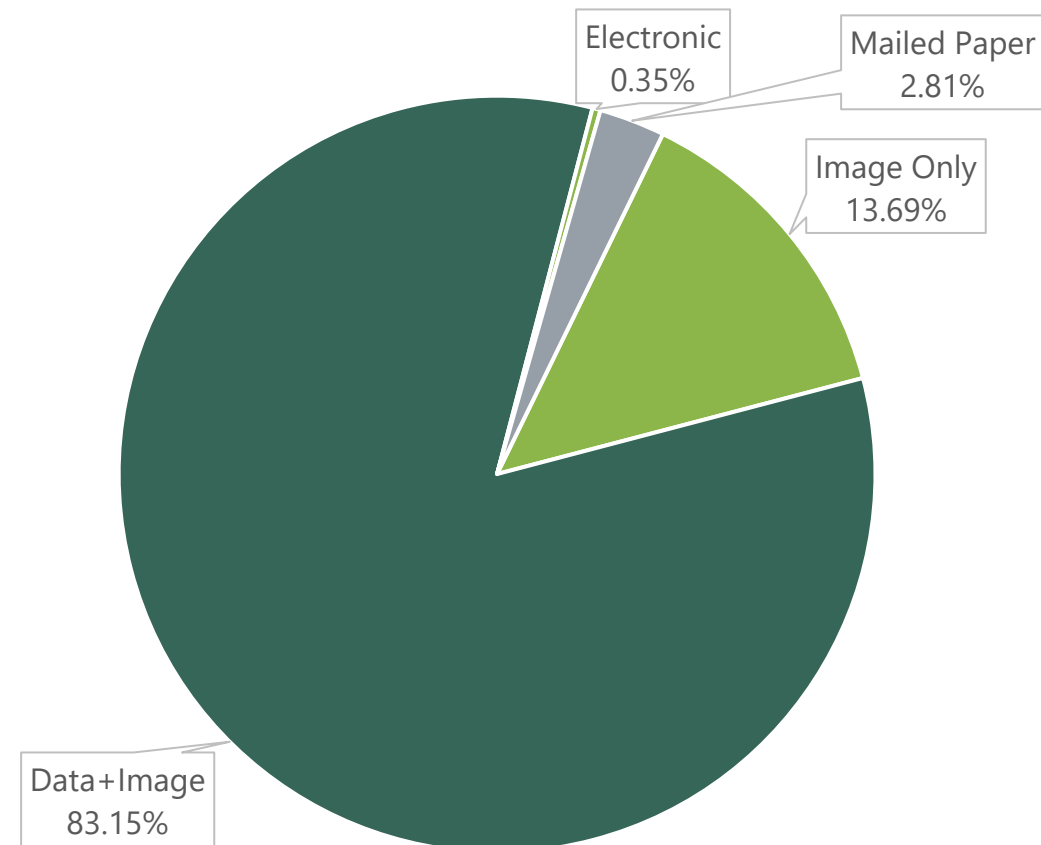
e-Manifest

- EPA will convene the e-Manifest Advisory Board for its next public meeting on February 28 – March 2, 2023. This will be a fully virtual public meeting.

- The purpose of this meeting is for the Board to advise the EPA on its proposed program priorities and user fees for the FY2024/FY2025 cycle. The meeting theme is "*Meeting the Needs of the User Community: e-Manifest Program Priorities and User Fees for FY 2024 and 2025.*"

- Registration is required to attend and/or provide oral public comment during this meeting.

- You may also submit written comments. Please submit written comments on or before February 21, 2023, in the public docket under docket number EPA-HQ-OLEM-2022-0973 at Regulations.gov.

- For more information about this meeting, please read through the *Federal Register* notice. You may also visit the e-Manifest Advisory Board meeting website at: https://www.epa.gov/e-manifest/hazardous-waste-electronic-manifest-system-advisory-board-meeting-meeting-needs-user#materials.

- All meeting materials, as soon as they become available (i.e., meeting agenda, EPA White Paper, Charge questions, etc.), will be posted in the public docket for this meeting at Regulations.gov under docket number EPA-HQ-OLEM-2022-0973.

- **Total signed manifests:**
  - 8,093,231
- **Total image and mail manifests processed:**
  - 1,320,683

Electronic
0.35%

Mailed Paper
2.81%

Image Only
13.69%

Data+Image
83.15%

Manifests Submitted Jun 30, 2018 – Jan 22, 2023

30-day Submission Breakdown

- Total signed manifests:
  - 136,626
- Total image and mail manifests processed:
  - 16,832

Electronic 0.38%

Image Only 12.42%

Data+Image 87.20%

Manifests Submitted Dec 23, 2022 – Jan 23, 2023
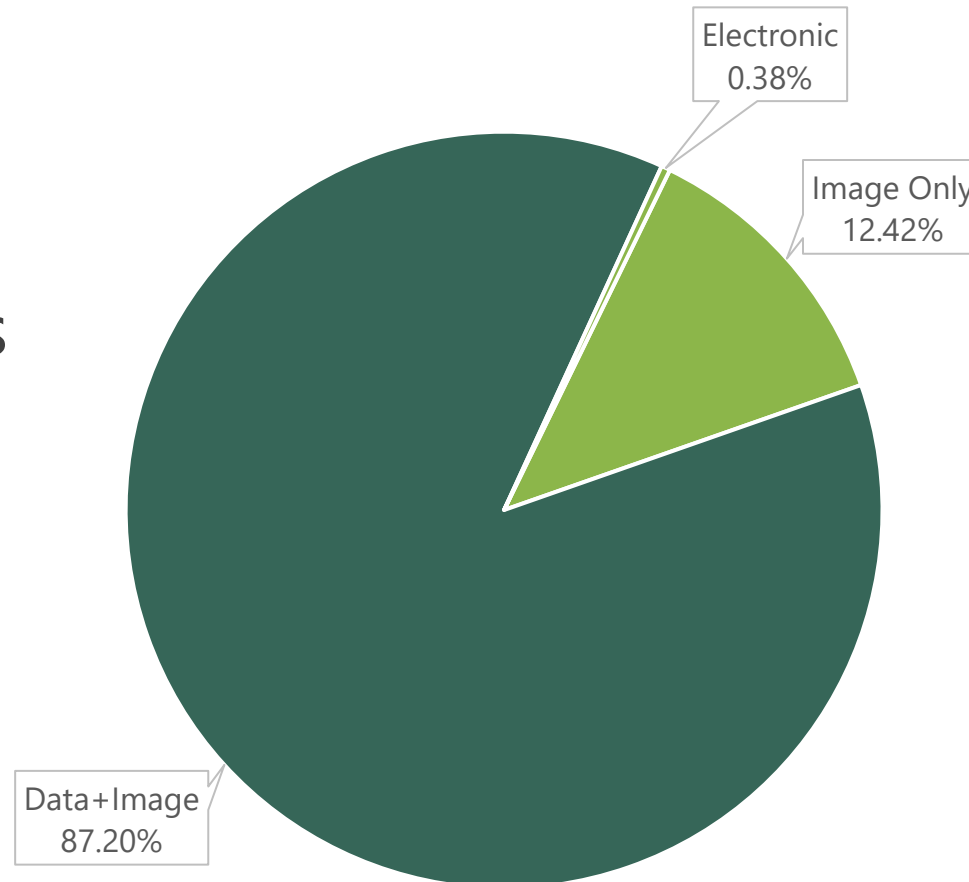
Quicker sign – quick sign via services *e-Manifest*

- When?
    - Available for testing now
    - Goes live in production late in the evening on 2/10/23
- What is this?
    - This allows users to upload electronic signatures
    - Users will be able to sign in external systems that have integrated with the e-Manifest API
    - Users can also still sign via the RCRAInfo user interface

State Corrections

- Functionality went live on 9/23/2022 -> Correction Requests

- Regulatory users on a manifest are now able to request industry users on a manifest to make corrections to that manifest.

  - Allows regulators to detail any issues with the manifest and to notify the handlers on the manifest of the issues with the manifest that need correction.

  - Also allows regulators to reach out to sites not registered in RCRAInfo and invite them to register and for their site so that they can make those corrections.

Reminder Last Year for Current User Fees

- e-Manifest is more than halfway through the FY 2022/2023 fee period

- These fees apply to all manifests shipped on or after 10/01/2021 through 9/30/2023

Manifest Submission Type	Fee per Manifest
Scanned Image Upload	$20.00
Data + Image Upload	$13.00
Electronic Manifest (Fully Electronic and Hybrid)	$8.00

- New fees for the FY 2024/2025 period will be posted on the web by July 1, 2023

Generators and Transporter Registration as Site Managers

- What a Site Manager can do:
  - Approve/remove users for their sites
  - Sign and submit official forms like BR, Site ID and e-Manifests
  - Can use System-to-System data services

- In FY 2021 EPA HQ contacted generator sites who were listed on manifests, but did not have a registered site manager – it was very successful
  - Over 12,000 generator sites now have a registered Site Manager
  - Those sites are associated with over 450,000 thousand manifests – and growing!

- In FY 2023, our focus is going to be on unregistered generators and transporters
  - Since October 1 – EPA has registered 557 generator and transporter sites, which have been named on manifests nearly 15,000 times

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EPA Outreach Update

- We are moving away from our listserv to a better, cleaner mailing service

  - We can send attachments, rich text, and no more listserv spam

- No need to re-register

- Look for mailings beginning on 11/1/2022

Contact Info and Useful Links

- Help desk: (833) 501-6826

- *New mailing list coming soon!*

- e-Manifest Program website: https://www.epa.gov/e-Manifest

    - FAQs: https://www.epa.gov/e-manifest/frequent-questions-about-e-manifest

    - Webinars: https://www.epa.gov/e-manifest/monthly-webinars-about-hazardous-waste-electronic-manifest-e-manifest

- GitHub Repository: https://github.com/USEPA/e-manifest

Q & A

- Please enter any questions into the chat.